


[Print](#)**Change of Address:**

Any student who moves within our school zone should notify the main office of the new address and phone numbers. If a student moves to an address outside of our school zone the parent must submit a completed Change of Address form to the Department of Student Services. If the student is withdrawing from school because of moving out of the area, proper procedures for withdrawing must be followed. All books must be turned in to the teachers, and all financial obligations to the school must be cleared before he/she can be officially withdrawn.