

**Conferences:**

All teachers are available for conferences. Parents are encouraged to discuss with the teacher any questions or problems which might affect the child's performance. The teacher may sometimes request a conference with the parents. When this is necessary, a parent is expected to attend.

To schedule a parent/teacher conference, please call the office secretary at (205-379-5350). One day's advance request is required to protect the instructional time for all students. Conferences will not be scheduled when a teacher is with students. Before school conferences are permissible if an appointment has been made prior to the school day. Visiting parents should first report to the Main Office to sign-in and obtain a pass. When leaving, parents should sign-out in the main office.